

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
October 09, 2018**

The Rochelle City Council met in Regular Session at 6:30 p.m. on Tuesday, October 09, 2018 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The prayer was led by Reverend Boehm.

ROLL CALL: Present on Roll Call was Councilmembers Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Absent: None. A quorum of seven were present. Also present were City Manager Jeff Fiegenschuh, City Clerk Sue Messer, Deputy Clerk Rose Huéramo and City Attorney Dominick Lanzito.

PROCLAMATIONS, COMMENDATIONS, ETC: None

REPORTS AND COMMUNICATIONS:

- Mayor
- Council Members
- Employee Introduction-Dustin Schaefer-Electric Dept.
- Good News Award-Michelle Pease and Sam Tesreau-Efforts on the Kennay Project, gas company issues and the open communication with the Kennays and City staff.

PUBLIC COMMENTARY: None.

BUSINESS ITEMS:

1) **CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:**

- a) Approve Minutes of City Council Meetings – September 24, 2018
- b) Accept and Place on File Minutes of Utility Advisory Board – July 18, 2018
- c) Accept and Place on File Minutes of Golf Course Advisory Board – July 30, 2018
- d) Approve Exceptions – 9/19/18-10/1/18
- e) Approve Bills – 10/2/18
- f) Approve Payroll – 9/10/18-9/23/18

Motion made by Councilor Burke and seconded by Councilor Bearrows, **“I move consent agenda items (a) through (f) be approved by Omnibus Vote as recommended.”** Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.

- 2) **Ordinance Amending Section 6-46 of the Municipal Code of the City of Rochelle to Create One T Liquor License - Road Ranger, LLC East Highway 38.** Road Ranger, LLC, located at 890 E. Highway 38, has submitted an application for a Class T liquor license. The Class T license allows the following for Licensed Truck Stop Establishments: A “Licensed Truck Stop Establishment” means a Licensed Truck Stop Establishment as defined by Illinois Video Gaming Act. Alcoholic liquor sold at licensed Truck Stop Establishments must be sold in the original package and such alcoholic liquor shall at the time it leaves the premises be sealed in its original container. No alcoholic liquor, except in the original package, shall be sold upon any premises licensed as a Licensed Truck Stop Establishment. There shall be no consumption whatsoever of alcoholic liquor on the premises of a Licensed Truck Stop Establishment. The Liquor Commissioner, Mayor Olson, has reviewed the application and has no objection to the creation of a Class T liquor license. The addition of this license will result in a total of one Class T liquor license in the City of Rochelle. Sue Messer was available to answer questions. Motion made by Councilor Bearrows and seconded by Councilor Burke, **“I move Ordinance 18-4915, an Ordinance Amending Section 6-46 of the Municipal Code of the City of Rochelle to Create One T Liquor License for Road Ranger, LLC East Highway 38, be approved.”** Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.

- 3) **Licensing Agreement with Kennays.** As part of the Kennay Farms Distillery, LLC RickHouse Development project, an easement agreement is being requested for air rights for the installation, construction and maintenance of overhead piping on the west side of the building located at 416 Lincoln Highway, Rochelle, IL 61068. This overhead piping will allow for product to be piped from the distillery to the RickHouse for bottling. The piping is to be constructed of either metal or other impervious composition to ensure that no debris or liquid can fall onto pedestrians below the piping. This easement is for a period of thirty (30) years with an option for two ten (10) year extensions. Kennay Farms Distillery, LLC will maintain the piping in accordance with the applicable City Codes and all other applicable building code regulations. Michelle Pease was present to answer questions. Motion made by Councilor T. McDermott and seconded by Councilor d. McDermott, **“I move the Council approve an Easement Agreement with Kennay Farms Distilling, LLC for overhead piping from the distillery to the RickHouse.”** Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.
- 4) **Resolution Approving an Amendment and Updates to the City of Rochelle Employee Handbook (Personnel Policies Manual).** The City of Rochelle “Handbook” Personnel Policies Manual was last updated in 2007. The Personnel Policies Manual is in constant review and revisions shall be made periodically to be consistent with all applicable laws, employment policies and current technology.
Highlight of updates and/or additions:
-Overall Format - Revised and Added
-Welcome Letter - Added
-Customer Service Standards - Added
-Departments - Added
-Employee Compensation - Revised
-Leaves – Revised and Added
-Benefit - information expanded
-Other – Revised and Added
-Your rights – Revised and Added
-Separation – Revised and Added
Nancy Bingham was present to answer questions. Motion made by Councilor D. McDermott and seconded by Councilor Shaw-Dickey, **“I move Resolution R18-35, a Resolution Approving an Amendment to the Personnel Manual, be approved.”** Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.
- 5) **Resolution Approving an Easement Agreement for Utility Facilities with Robert Barkei.** Upon review of the City records it has been determined that the City does maintain the easement rights to this location. However, the City desires to ensure its records are complete and accurate. This location is south of the intersection of Ritchie Road and Mulford Road. This was one of the two outstanding easement agreements that are needed to close the gap on the transmission line. Jason Bird was present to answer questions. Motion made by Councilor D. McDermott and seconded by Councilor Shaw-Dickey, **“I move Resolution R18-36, a Resolution Authorizing the Payment for Certain Easement Rights and Privileges to Robert Barkei Pertaining to the Maintenance of Certain Overhead Utilities by Rochelle Municipal Utilities, be approved.”** Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.

- 6) **Resolutions and Agreements for South Main Street Phase 1 Reconstruction and Expansion Project Right of Way and/or Easements.** This is the first group Agreements for the right of way parcels and/or easements for the South Main Street Phase 1 reconstruction project. There are currently three right of way and/or easement agreements that have been signed and several more are anticipated over the next several months. As a result of the final engineering plans it was determined that certain additional right of way parcels and easements were necessary to complete the construction of the improvements. Appraisals were conducted on each property. Sam Tesreau was available to answer questions. Motion made by Councilor Burke and seconded by Councilor D. McDermott, "**I move Resolution R18-37, a Resolution Authorizing the Payment for Certain Right-of-Way and Temporary Construction Easement Rights Pertaining to the South Main Street Expansion Project to Hub Shuttle Inc. c/o Russell Stevens, be approved.**" Roll call vote was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0. Motion made by Councilor T. McDermott and seconded by Councilor Burke, "**I move Resolution R18-38, a Resolution Authorizing the Payment for Certain Temporary Construction Easement Rights Pertaining to the South Main Street Expansion Project to Adam Petty, be approved.**" Roll call was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0. Motion made by Councilor D. McDermott and seconded by Councilor Shaw-Dickey, "**I move Resolution R18-39, a Resolution Authorizing the Payment for Certain Right-of-Way and Temporary Construction Easement Rights Pertaining to the South Main Street Expansion Project to Daniel Peruski, be approved.**" Roll call was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.


DISCUSSION ITEMS: None.

EXECUTIVE SESSION: at 6:51 PM, Councilor D. McDermott moved and seconded by Councilor Burke, "**I move the Council recess into executive session to discuss the (appointment, Employment, compensation, discipline, performance and/or dismissal) of specific employee(s), Section (c) (1), pending or imminent litigation, Section (c) (11) and for discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated, Section (c) (21).**" Roll call was taken. Ayes: Bearrows, Burke, Hayes, D. McDermott, T. McDermott, Shaw-Dickey and Mayor Olson. Nays: None. Motion passed 7-0.

At 7:59 PM, moved by Councilor D. McDermott and seconded by Councilor Burke, "**I move the Council return to open session.**" Motion passes by voice vote without dissent.

ADJOURNMENT: At 8:00 PM, moved by Councilor Shaw-Dickey and seconded by Councilor Burke, "**I move the Council adjourn.**" Motion passed by voice vote without dissent.


Chet Olson, Mayor


Susan L. Messer
City Clerk, City of Rochelle

