

ROCHELLE AIRPORT ADVISORY BOARD  
REGULAR MEETING  
MONDAY, September 22, 2014

The Rochelle Airport Advisory Board met on Monday, September 22, 2014 at 3:00 p.m. in council chambers at Rochelle City Hall.

**Call Meeting to Order:** The meeting was called to order at 3:00 p.m. by Greg Sparrow, Chairman.

**Roll Call:** A quorum of 4 was present: Norm Jenkins, Steve Katzman, Bill Tyler, and Greg Sparrow. Absent: Noah Carmichael, Joel Thompson, and Mike Wood. Also present were Jason Anderson (Econ. Dev. Director), Daniel Keller (Interim Airport Manager), Jeff Leon (WRHL), Diane McNeely, Chet Olson (Mayor), David Plyman (City Manager) and Katie Wolf (Economic Development Admin. Assist. )

**Approval of Minutes:** Moved by Norm Jenkins seconded by Bill Tyler: **"I move the minutes of August 4, 2014 be approved with the date being changed under Announcement and Concerns."** Motion passed by voice vote without dissent.

**Public Commentary:** None

**Old Business:**

**1. Runway Project Update**

The runway is stripped, the lights are in and grass has been planted. The bump on the runway is on the NOTAM and a plan to fix the bump is being worked on. Martin is to be out to survey and show that they built the runway to spec and then they will determine who cover the cost of fixing it. The proposed fix will be to grind out the bump and then fix that spot.

IDOT, Division of Aeronautics will put out a notice that the runway at Rochelle Municipal Airport has been extended and cannot accommodate larger aircraft.

**2. Taxiway Project Update**

The taxiway is paved, stripped and the electricians are installing the lights. The final dirt work should be done next week and then grass will be planted.

**3. Summer Country Jam**

The Summer Country Jam went well, with no problems at the airport. There were no operational issues and they plan to host the event at the airport again next year.

**4. 30 Men Who Cook**

The 30 Men Who Cook also went well and there were no issues at the airport. The crew did a great job of cleaning up when they were done.

**5. Fuel Cabinets**

There were 3 quotes on the fuel cabinets from 2012. Danny reported that he is working with those same vendors to get updated bids and then the next step will be getting them installed.

**New Business:**

1. Terry Schaddel from IDOT was out to the Airport about a week ago to discuss changes that the FAA is making to requirements for submitting Airport Layout Plans (ALP). A meeting will need to be held with Hanson and IDOT so that Rochelle Municipal Airport can update their ALP accordingly. The board agreed that the top two projects for the ALP should be the widening and strengthening of the runway. Other projects to consider would ramp reconstruction, extension of the runway by another 1000 feet, and a crosswind runway.
2. Danny and Mayor Olson will be attending IL Public Airport Association Conference on September 29 and 30 in Galena.
3. The TIPS meeting is in Springfield on October 16, 2014. Jason Anderson and Danny will both plan to attend that meeting.
4. Looking to schedule a grand opening of the runway on October 1, 2014. Details about that event will be sent out as soon as they are available.
5. Danny noted that the appraisal for the Semler property is back and IDOT will now review. Then a decision can be made on pursuing the purchase of this property by the Airport.

**Operations Update:**

1. **Rochelle Avionics**  
Rochelle Avionics has been busy – they have 6 planes right now. Their contract is up on October 31, 2014 and the City plans to offer a one year extension on the current contract, with an increase in lease payment.
2. **Hanger Rental**  
All but one hanger is full right now. Danny does have a waiting list for hangers and will follow up with those individuals to see if they are interested in the empty hanger.
3. **CSC**  
Mike Wood was not at the meeting to give an update but Danny reported they have been busy and they are preparing their banquet center for the winter months.

**Announcements/Concerns:** The next meeting is scheduled for November 24, 2014. It was decided to cancel this meeting and hold the next meeting on January 26, 2015. If the board needs to meet before January 26<sup>th</sup>, a special meeting will be called.

**New Agenda Requests:**

- None

**Adjourn Meeting:** At 3:30 p.m., moved by Bill Tyler and seconded by Norm Jenkins, **"I move we adjourn the meeting."** Motion passed by voice vote without dissent.

*Katie Wolf*

Submitted by Katie Wolf  
Economic Development Administrative Assistant