

All documents must be current and valid, showing name and current address.

Acceptable Identification to Receive Records:

ONE OF THE FOLLOWING:

Illinois Driver's License

Illinois State Identification

Out-of-State Driver's License or State ID

U.S. Government Driver's License Naturalization Certificate

U.S. Military Identification Card

U.S. Immigration Card Selective Service Card

OR TWO OF THE FOLLOWING:

Voter Registration Card

Bank Statement (within 90 days)

Credit Card Statement (within 90 days)

Utility Bill (within 60 days)

Cell Phone Bill (within 60 days)

Vehicle Registration Card

Illinois Public Aid ID card with Medical Card Passport

Active Insurance Policy (at least one year old)

Paystub with Imprinted Information

Alien Card

School Identification Card

Incarcerated:

Dated Copy of Prison Intake/Offender Summary Sheet with Photo

Release within Last 6 Months:

Copy of Release Forms along with Prison Photo

The Rochelle City Clerk's Office reserves the right to request additional identification to receive records.

For mail in requests, a copy of identification **MUST** be included and **LEGIBLE**; otherwise, your request will NOT be sent.